## Office DEPOT®

## Sales Tax Exemption Application

Please print all information clearly. Please accompany this application with your state specific exemption certificate. To expedite processing, please ensure all required information is complete and accurate.

To be approved for a tax exemption purchasing card, complete this form, attach a copy of your tax-exemption certificate and mail in this postage-paid envelope, fax to (561) 438-2405 or email TaxExemption@officedepot.com. The documentation will be verified. Once the application is approved, your permanent card will arrive by mail in approximately two weeks.

	FOR OFFICE USE ONLY Store#
Existing Customer ID  New Customer  Existing Customer  Today's Date    Day	
COMPANY INFORMATION (please print clearly)  First Name  Company Name  Company Address  City  Telephone Number  County  COMMUNICATION	State Zip
*To expedite communication regarding your tax exempt processing, please provide your tax exempt processing.	our email address.
MAILING ADDRESS (If different from above)  Mailing Address  City  TAX INFORMATION	State Zip
	Y OF YOUR TAX-EXEMPTION CERTIFICATE MUST BE ATTACHED.

A COPY OF YOUR TAX-EXEMPTION CERTIFICATE MUST BE ATTACHED. For a complete listing, specific tax exemption information, and to locate your specific state form visit: http://www.irs.gov/taxpros/article/0,,id=100236,00.html and select your particular state or contact the Office Depot Tax Exempt Department at 800-848-8100.