

Supporting Productivity Through an Office Refresh

Productivity in the workplace extends far beyond workflows, deadlines and technology. Today's employees expect more from their work-environment – they seek spaces that promote focus, creativity and overall engagement.[1] Research consistently shows that thoughtful workplace design can help enhance employee satisfaction, engagement and overall performance.[2,3]

Refreshing office spaces doesn't have to be just a visual update – it can represent a strategic investment in both people and operations. Prioritizing the design of an organization's work environment is an indication that employee experience matters. Thoughtfully designed offices can foster productivity, collaboration and engagement, ultimately benefiting the organization's outcomes.

Creating environments designed for how people work today

Modern work demands flexibility. Employees move between heads-down focus work, collaborative projects and informal social interactions. Consider these varying needs when addressing a successful office refresh:

- **Flexible furniture configurations:** Adjustable desks, modular seating and mobile workstations allow employees to customize their space for individual or team needs. Flexible layouts can easily adapt to evolving work styles and team sizes.
- **Dedicated focus areas:** Quiet zones or private work booths provide spaces for deep concentration, helping reduce distractions and cognitive fatigue. These areas help teams maintain productivity even in open office layouts.
- **Tech-enabled collaboration spaces:** Integrated technology across conference rooms, huddle areas and open collaboration zones supports seamless communication for in-person and remote teams alike. Properly equipped spaces help support more efficient, collaborative, and productive meetings.

Improving employee well-being and focus

Physical and environmental factors can influence how employees feel and perform at work.[4] A refresh can directly enhance comfort, focus and overall well-being:

- **Furniture ergonomics:** Chairs, desks and accessories that support proper posture can help reduce physical strain and long-term health issues, keeping employees comfortable and productive throughout the day.
- **Lighting and acoustics:** Proper lighting reduces eye strain and enhances alertness, while sound management solutions minimize distractions in open office areas.
- **Breakroom spaces:** Upgraded breakrooms with comfortable seating and amenities encourage relaxation and social interaction, which are good for uplifting moral and improving sustained focus.



Enhance efficiency through smarter technology

A workspace refresh also presents an opportunity to evaluate and upgrade the tools employees use every day. Efficient technology may help reduce friction and free time for higher-value tasks. Consider improvements such as:

- Printers and scanners that can quickly handle high-volume tasks.
- Computer monitors and laptops that support multitasking and help reduce fatigue.
- Collaboration tools and software integrated into meeting spaces for seamless teamwork.

ODP Business Solutions helps organizations reimagine their workspaces with tailored solutions. From space planning and furniture installation to tech integration and ongoing supply management, ODP consolidates the essential elements of a productive office under one partner. This holistic approach delivers a thoughtfully executed workspace refresh that considers every element, from ergonomics to technology, to supporting employee performance and satisfaction.

Explore how ODP Business Solutions® can help with your office refresh by visiting: **www.odpbusiness.com**

[1] https://partners.wsj.com/indeed/leading-the-way-on-talent/employees-growing-expectations-at-work/?gaa_at=eafs&gaa_n=AWEtsqezo0hwTwYN8g53b-uKFsf9wnw0q7wG0cIThXHfcLbTBy3NZer0F1qnV7tuOYU%3D&gaa_ts=695c0f69&gaa_sig=ep6O_dVPqOZTUUFJAkR4mmba5G78hbk7SJwm-TgHE9w5QG-It0awQLiUD9kRuSqxjXZ1R8J7Zrrv9wwipgdJCw%3D%3D

[2] https://pmc.ncbi.nlm.nih.gov/articles/PMC9136218/

[3] https://www.sciencedirect.com/science/article/abs/pii/S0272494424000471

[4] https://pmc.ncbi.nlm.nih.gov/articles/PMC4591743/

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